

February 8, 2000

TO: All County Employees

FROM: Houston County Personnel Board

RE: Drug and Alcohol Policy of Houston County

The Houston County Personnel Board adopted a Drug and Alcohol Abuse policy on December 20, 1995. The attached copy represent the amended policy which was adopted August 28, 1996.

Please sign and return to the Houston County Personnel Office this acknowledgment of acceptance of the policy.

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Employee's Signature

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Date